

ROUNDSWELL COMMUNITY PRIMARY ACADEMY



Roundswell
Community
Primary
Academy

ADMISSIONS POLICY

Roundswell Community Primary Academy admission arrangements for 2020

Introductory statement

Roundswell Community Primary Academy is a new academy, which will educate children from ages 3 years to 11 years. The school will provide high quality education and care with an emphasis on a broad and balanced curriculum with an international outlook. The school will open in September 2020 on Claypits Road, Roundswell, Barnstaple, Devon EX31 3WJ. The school will open in a brand-new building with 21st century facilities including a Science/Technology room and Drama studio.

Admission number(s)

The school has an admission number of 30 for entry in Reception for the first year and 60 pupils in Reception each academic year thereafter.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number (PAN) for Reception are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The local authority will process applications through the normal local authority process for co-ordinating school offers. You will need to apply using your home local authority process, naming the free school as one of your preferences. You should also name other schools on your preferences.

The closing date for applications is 15/01/2020

Offers will be made on 16/04/2020. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care Plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.¹
2. Priority will next be given to children living within 1 mile of the school. This will be measured in a straight line distance from the school gates of Roundswell Community Primary Academy school to the front door of the registered main address for the child.
3. Priority will next be given to the siblings of pupils attending the school at the time the application is received [where an older sibling is in year 6 siblings will not be prioritised under this criterion].
4. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
5. Other children

Tie-break

If in categories 2-4 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child's home to the front gates of Roundswell Community Primary Academy school (the permanent site) in a straight line, using Devon LA's Geographical Information System (GIS) at www.devon.gov.uk/schoolareamaps. Children who live closer to the school have a higher priority for admission. Where two or more children reside within a block of flats, they will be deemed to live at an equal distance from the school.

Random allocation will be used to prioritise children deemed to live at the same distance (measured to 3 decimal points). Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all, as permitted by the infant class size rules and exceed our PAN.

Late applications

All applications received by the school after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

¹ A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

In-year applications

All applications by parents that are made after the beginning of September 2020 can be made using the Local Authority's co-ordinated admissions scheme. Forms and further information are available at www.devon.gov.uk/admissions or from the school office.

Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their 5th birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The school will operate a waiting list. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the School's Administrator by 01/05/2020 for information on how to appeal. Information on the timetable for the appeals process is on our website at www.tarkatrust.org.uk

Notes:

Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.